



4737 Fuller Rd.
East Jordan, MI 49727
www.miravenhill.org

Job Title: Summer Education Instructor

Department: Education & Programs

Reports To: Program Director

Job Status: Seasonal | Part-Time | Non-Exempt (Hourly)

Compensation: \$22–25/hr. based on education and experience

Schedule: Part-time, up to 30 hours per week

Location: Raven Hill Discovery Center; Onsite; indoor and outdoor work required

Employment Dates: June – August

Deadline: Open until filled

Position Overview

Raven Hill Discovery Center is seeking an enthusiastic and reliable individual to serve as a **Summer Education Instructor** for our summer programs. This role supports hands-on, experiential learning opportunities for children and families, connecting science, history, and art through engaging indoor and outdoor activities.

The Education Instructor facilitates classes and informal learning experiences, encourages curiosity and inquiry, and helps create a welcoming environment where learners of all ages can explore, create, and discover.

This is a seasonal, hourly position ideal for educators, college students, and others with an interest in informal education and youth engagement.

Key Responsibilities

- ✓ Lead and assist hands-on classes, workshops, and informal learning experiences for children and families, including:
 - Science and nature exploration
 - Art and creative making
 - History and cultural connections

- ✓ Prepare materials and assist with setup and cleanup of learning spaces
 - ✓ Foster a safe, inclusive, and welcoming learning environment that supports positive behavior
 - ✓ Adapt activities to accommodate a range of ages, abilities, and learning styles
 - ✓ Engage families and caregivers in the learning process
 - ✓ Collaborate effectively with staff and volunteers
 - ✓ Support field trips, outdoor programming, and special events as needed
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Required Qualifications

- Experience working with children or youth in formal or informal settings
 - Strong communication skills and comfort facilitating group activities
 - Interest in hands-on, experiential, and inquiry-based learning
 - Ability to work both indoors and outdoors, including standing, walking, and moderate physical activity
 - Reliable, flexible, and able to work a varied schedule
 - CPR/First Aid certification (or willingness to obtain)
 - Successful completion of a background check
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Preferred Qualifications

- ✓ Teaching, classroom, or instructional experience
 - ✓ Experience performing interpretive education in a museum, nature center, or cultural institution
 - ✓ Degree in education, science, art, history, environmental studies, or a related field
 - ✓ Experience developing programs for camps, museums, childcare, or youth programs
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Schedule & Employment Details

- Seasonal summer position (possible flexibility with start and end dates)
 - Part-time, seasonal opportunity
 - Some weekends and special events will be required
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Why Work at Raven Hill?

Raven Hill Discovery Center offers a creative, collaborative, and mission-driven work environment. The **Summer Education Instructor** plays a vital role in inspiring curiosity and lifelong learning through science, history, and art. Training and support are provided, and

we welcome individuals who are excited to learn, grow, and contribute to a dynamic educational community.

If you enjoy working with children and are interested in hands-on learning, we encourage you to apply.

Equal Employment Opportunity Statement

Raven Hill Discovery Center is an Equal Opportunity Employer. We are committed to creating an inclusive and welcoming workplace and do not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin, disability, veteran status, or any other protected characteristic under applicable law.

Child Safety & Background Check Statement

Raven Hill Discovery Center is committed to the safety and well-being of children and families. All employment offers are contingent upon the successful completion of a background check and compliance with organizational policies related to youth safety and conduct.

To apply, please send:

- ✓ a cover letter
- ✓ current resume
- ✓ and three references
- ✓ in one PDF

To:

Cheri Leach, Program Director

cheri@miravenhill.org