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Raven Hill Discovery Center is a 501(c)(3) tax-exempt corporation.

Mission: Raven Hill provides a place that enhances hands-on and lifelong learning for all ages by connecting science, history & the arts.

To: friends and family everywhere
From: Cheri and Raven Hill
Date: July 19, 2020
Re: Update

Greetings to everyone,

Thanks again to Petoskey-Harbor Springs Area Community Foundation and Rotary Charities with their Covid-19 Support Technology & Working Remotely opportunities for area nonprofits. My technology skills are improving! I'm comfortable setting up a Zoom meeting and am now working on Mail Chimp.

I also had a session on time management, which is a whole different ball game, especially when you are still isolating and have a whole day to manage! It's not that I don't understand the principles of time management; it's getting me to follow them that is the problem!

- Simple routines are helping, like defining regular working hours and creating a regular work space.
- Another suggestion was to create a more reasonable workload! I'm not so good at that! I am trying to reevaluate my current commitments. I have shifted from daily activities on Facebook to 3 days per week.
- A third suggestion was to just say no (or at least pause before saying yes) to new commitments. Still struggling with this one too. I bit off a big chunk, when I offered to review grant applications for the Michigan Council for Arts and Cultural Affairs. It is interesting to read the applications, but it is a bigger time commitment than I had realized. Review panel meets this coming Wednesday. At least, it is a short term time commitment!
- A final suggestion reminded me of a science demo on volume that I used to do. In time management, it is called "A Story of Priorities and a Jar". The question is: **what do you put in the jar first—the sand, the pebbles or the big rocks?** In the business world, the sand signifies the "small stuff". If you put sand into the jar first, there is no room for the rocks or the pebbles. If you spend all your time and energy on the small stuff, you will never have room for the things that are really important, an essential concept for these long days of staying safe at home!



Sand, pebbles and rocks



Second grade at Lincoln

On the other hand, sometimes a little sand needs to come first, because the small things can really be as important as the big stuff.

This week, a dear friend sent this picture of our second grade class at Lincoln Elementary! What a bunch of kids! So fun to call her and reminisce about “the good old days”! Lincoln was my grandmother’s high school, my dad’s junior high and my elementary school!

Think of you all often and wonder how you are doing. Please share positive thoughts and support each other during these trying times. And KEEP IN TOUCH. Call me any time: 231.675.6025.

Be safe and stay well,

Cheri